



**TOWN OF MILLVILLE**  
**Town Council Meeting**  
**March 15, 2022 at 7:00 pm**  
**AGENDA**

1. **Call Meeting to Order/Pledge of Allegiance/ Roll Call**
2. **Swearing-in of Town Council Members-** Town Clerk Mardini
  - A. Ronald Belinko
  - B. Peter Michel
3. **Town Council Appointments**
  - A. Mayor
  - B. Deputy Mayor
  - C. Treasurer
  - D. Secretary
4. **Resolution 22-09 To Set Regular Town Council Meetings-** Town Mgr. Botchie  
Discussion, consideration, and possible vote on Resolution 22-09. The Town of Millville's Section 9 of the Charter entitled "Regular and Special Meetings" states:  
(a) Regular Meetings. The Town Council shall meet regularly during the year. The time and place of each regular meeting shall be set by Council each year at their organizational meeting, but Council shall not hereby be prohibited from rescheduling such meetings from time to time during the year as need arises.  
*Synopsis: If approved, Resolution 22-09 will set the second Tuesday of the month for the Town Council's regular meeting.*
5. **Reappointment of Planning & Zoning Commissioners-** Mayor
  - A. Pat Plocek
  - B. Tim Roe
6. **Official Check Signatures of Town of Millville Accounts-** Mayor
7. **Approval of Town Council Meeting Minutes**
  - A. February 8, 2022 Town Council Meeting
  - B. February 22, 2022 Town Council Meeting
8. **Financial Report-** Treasurer

9. Administrative Matters- Town Manager Botchie

10. Citizens' Privilege

The mayor shall invite members of the public to address the Council concerning any topic *not* listed on the agenda. If someone chooses to speak during the first Citizens' Privilege, he/she may *not* speak on the same topic during the second Citizens' Privilege.

11. New Business

- A. Discussion, consideration, and possible vote on a final site plan prepared by True North Land Surveying and submitted by Kelley Reynolds, for the expansion of the restaurant known as Shaka Shack. The site is located on Tax Map Parcel (TMP) #134-12.00-353.00 and is zoned C-1 Commercial.

*Synopsis: At its meeting held on February 10, 2022, the Planning & Zoning Commission voted unanimously 5-0 to recommend to Town Council to approve the proposed final site plan, with the recommendation of additional landscaping along Rt. 26.*

- B. Discussion, consideration, and possible vote on a final site plan prepared by Karins and Associates, on behalf of Beach Properties, Inc. for the Rt. 26 Town Shoppes (formerly Bethany Bay Town Shoppes). The proposed business will be located at Tax Map Parcels #134-12.00-141.00, 141.01, and 141.02, on the corner of Atlantic Avenue and Railway Road, and zoned C1-Commercial with an existing entrance on Railway Road. The plan proposes to combine the three (3) lots into a single lot, as well as constructing a 5,167.5-square-foot retail space comprised of four (4) units.

*Synopsis: At its meeting held September 10, 2020, the Planning & Zoning Commission voted 4-0, to recommend for Town Council the approval the preliminary site plan submitted by Adams-Kemp Associates on behalf of Beach Properties Inc. with the conditions of removing any reference of the thirty-one-thousand (31,000) square feet from the plans and placing in the updated square footage; as well as submittal of a landscaping plan with the species of the plants being planted prior to Final Site Plan review.*

- C. Discussion, consideration, and possible vote on a Town of Millville project at Evans Park with Sussex County regarding a RTT grant. - Debbie Botchie

*Synopsis: Sussex County is offering up to \$100,000 in grant funding to be used on public safety, economic development, etc. The amount awarded must be matched by the Town.*

- D. Discussion, consideration, and possible vote on the hiring of a full-time Maintenance Worker for the Town of Millville. - Ron Belinko

- E. Discussion, consideration, and possible vote on the hiring of a Park and Recreation Administrator (PRA). - Ron Belinko

12. Citizen's Privilege
13. Announcement of next meeting- scheduled for March 22, 2022
14. Adjournment

NOTE: THE ABOVE AGENDA IS INTENDED TO BE FOLLOWED, BUT IS SUBJECT TO CHANGES, DELETIONS, ADDITIONS, AND MODIFICATIONS, AS PERMITTED UNDER THE FREEDOM OF INFORMATION ACT OF THE STATE OF DELAWARE. COPIES MAY BE OBTAINED AT THE TOWN HALL. \* Revision on 3/9/2022 for format changes and the addition of Resolution 22-09.

Meeting Available via Webinar

To attend the meeting via webinar online/teleconference, you must register or call in AT LEAST 15 minutes prior to the start of the meeting at:

<https://attendee.gotowebinar.com/register/846364890190971405>

Once you join the webinar, a window will pop up and you will click on "Open GoTo Opener."

Phone Number (for those who do not have a microphone on computer/laptop):

+1 (415) 655-0052

Audio Access Code: 182-394-614

Audio PIN (which will appear in the "Audio" box dropdown within your control panel window) must be entered over the phone before being able to be unmuted by the Town. Please note if your computer/laptop/tablet does not have a microphone and/or speakers, you will have to use the phone option for attending the meeting so we can hear you when/if you want to talk. Cell phones will require the free "GoToWebinar" app be added. After registering, you will receive a confirmation email containing information about joining the webinar.